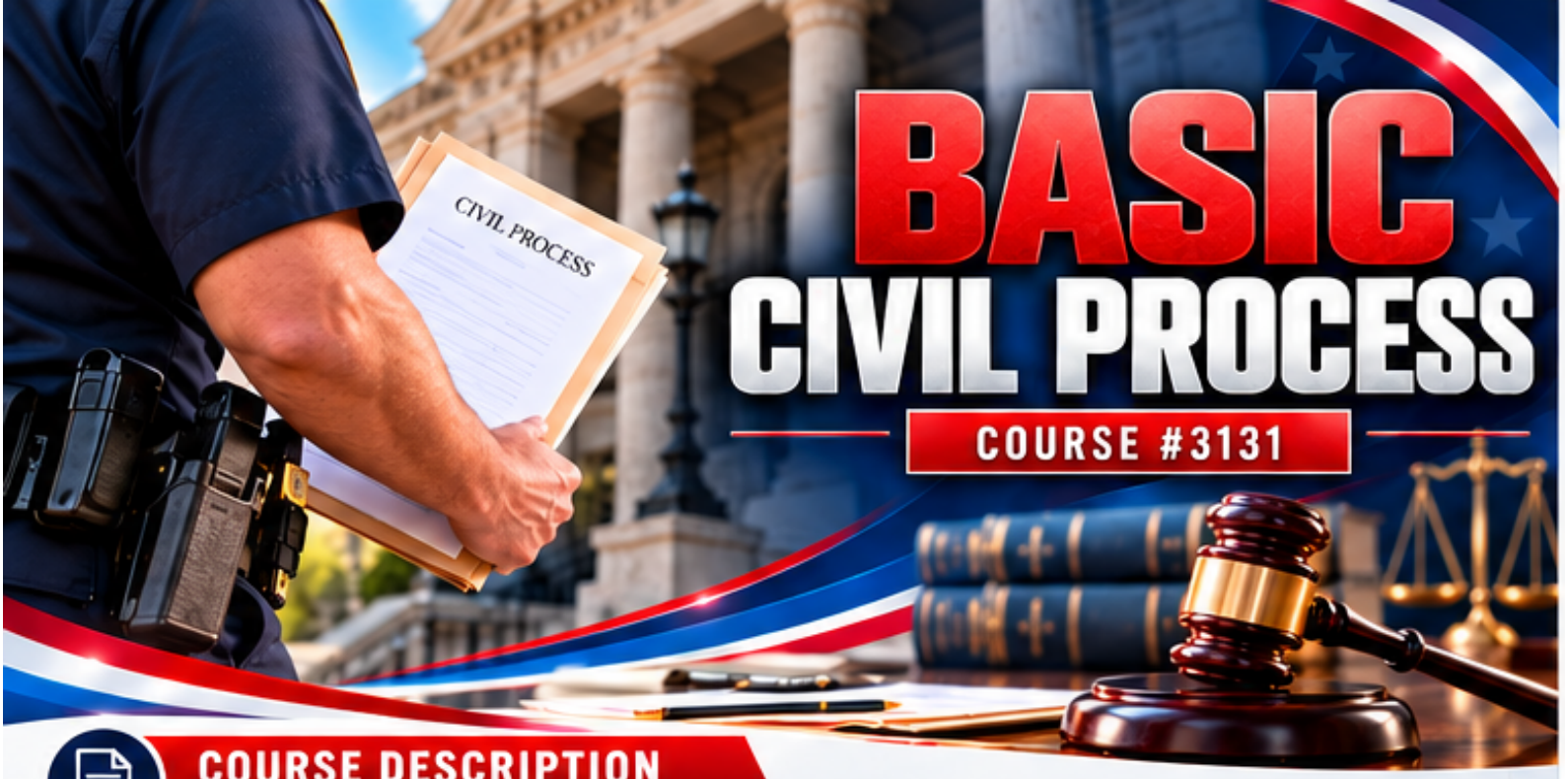


BASIC CIVIL PROCESS

COURSE #3131

COURSE DESCRIPTION

The Basic Civil Process course covers the civil jurisdiction of courts, officer's responsibilities, and the rules and codes that govern the service, execution and return of civil citations, writs, subpoenas and other documents. Per TCOLE Rule 218.3(d), Deputy Constables must take Civil Process (#3131) each cycle.

TOPICS COVERED

- Occupations Code and Commission Rules
- Criminal Justice System
- Civil Process
- Post Judgment Writs
- Landlord Tenant
- Tax Foreclosure Suits
- Protective Orders

WHO SHOULD ATTEND

Licensed Texas Peace Officers and process servers.

COURSE INFORMATION

Host Agency	Amarillo College Panhandle Regional Law Enforcement Academy
Training Location	Amarillo College First Responders Academy 3891 Plains Blvd, Amarillo, TX 79102
Course Date	December 15 – 17, 2026
Time	8:00 AM – 5:00 PM (Tuesday & Wednesday) 8:00 AM – 12:00 Noon (Thursday)
Length of Course	20 Hours (Training hours will be reported by CLEAT)
Cost per Attendee	$170.00

REGISTER TODAY

Click Here to Register

HOTEL ACCOMMODATIONS

Holiday Inn Amarillo West Medical Center
8231 Amarillo Boulevard West
Amarillo, Texas 79124

Please make your registration through Texas Police Trainers to receive our corporate rate.

Click Here to Book Your Hotel

texaspolicetrainers@yahoo.com | https://texaspolicetrainers.com/ | 512-766-0659

MEET YOUR INSTRUCTOR

Sgt. Lois Johnson

Sgt. Lois Johnson is a highly experienced law enforcement and corrections professional with more than 32 years of distinguished service. Throughout her career, she has served in a variety of assignments that have provided her with extensive hands-on experience, leadership expertise, and a comprehensive understanding of the challenges facing today's law enforcement and corrections professionals.

Sgt. Johnson has earned Advanced and Master Peace Officer proficiency certifications and achieved the rank of Sergeant, demonstrating her commitment to leadership, professionalism, and continued growth within the public safety profession. She is particularly recognized for her expertise in Crisis Intervention and Mental Health Training, with specialized education in responding to individuals experiencing behavioral health crises, co-occurring psychiatric and substance-use disorders, and other complex situations encountered by public safety personnel.

An experienced instructor, Sgt. Johnson has provided in-service law enforcement training for the Constable's Office which includes Basic Civil Process, and has taught in-service and the Basic Police Officer Course at the collegiate level at Cedar Valley College/Dallas College. Her instructional experience allows her to combine real-world law enforcement knowledge with practical, engaging training designed to prepare officers for situations they may encounter in the field.

Her professional development includes certifications and specialized training in Crisis Intervention Training, Mental Health Peace Officer Certification, Basic Hostage/Crisis Negotiations, COPS-D (Co-occurring Psychiatric and Substance Use Disorder), Instructor Proficiency, Advanced Instructor, Street Survival, Female Handgun Training, Law Enforcement and the Occult, supervisory leadership, and jail operations. She also holds Basic, Intermediate, Advanced, and Master Peace Officer proficiency certifications, as well as a Jailer Certification.

Sgt. Johnson maintains professional affiliations with organizations including the Dallas County JP & Constable Associations, Dallas County Peace Officer Association, and the National Organization of Black Law Enforcement.

Currently, Sgt. Johnson serves as a Deputy/Bailiff with the Dallas County Sheriff's Department, a position she has held since 2023, while continuing her role as an Instructor with Dallas College, where she has taught since 2021.

Sgt. Johnson remains committed to continuous professional development and to strengthening public safety organizations through strategic planning, effective instruction, leadership, and high-quality training. Her decades of service, extensive certifications, and passion for developing other public safety professionals make her a valuable resource in the areas of crisis intervention, mental health response, officer development, and law enforcement education.